



Diners Club[®] Corporate One Card



Diners Club One Card is an integrated solution combining convenience, flexibility and functionality into a single card.

Consolidating purchasing, travel and fleet spend provides a host of benefits ranging from lower administrative costs to enhanced spend visibility and analysis.

Benefits to organizations and employees:

- **Global acceptance:** Diners Club One Card is accepted at over 41 million merchant locations and at over 2 million ATMs worldwide
- **Cost and time savings:** A single program to administer and maintain
- **Employee convenience:** A single card account to pay for multiple types of business expenses — travel, purchasing and fleet
- **Centralized spend control:** Pre-established limits by merchant category and spending (customizable at account holder level)
- **Process simplification:** Payment and back-end reconciliation inefficiencies are reduced, ultimately lowering program errors and administration costs
- **Improved supplier negotiations:** Centralized data on all expenditures facilitates spend analysis and supplier relationships
- **Club Rewards:** Club Rewards are optional for your Corporate Card Program and requires enrollment. Fees apply.
- **Access to airport business lounges:** Complimentary access to over 700 upscale Airport Business Lounges globally including all Plaza Premium Lounges within Canada
- **Declining Balance option:** Available to facilitate and control employee spending for a particular project, or to assist departments or employees with a fixed budget on a specific corporate spend initiative. This functionality depletes credit availability as purchases are made and the available credit does not replenish when payments are applied
- **Department Cards:** Issued in the name of a department, are cardless accounts
- **Includes comprehensive travel insurance and assistance benefits:** Provides peace of mind when conducting business away from home

Information Reporting & Risk Management

For the greatest visibility and control of your business, and to minimize risk, you need timely and accurate information reporting. BMO's comprehensive reporting and risk management solutions can help you manage your business while saving you time and money.

With BMO's online card program management and reporting tool you can:

- Gain visibility and control into your organization's spend through reporting and data analysis
- Manage access to information, features and functionality for your employees
- Set up card limits such as transaction limits, cash advances, geography and Merchant Category Code blocking
- Provide audit trails for all program management activities



Continued



Statement and billing options

Manage company spending and reconciliation with flexible billing and payment options:

- **Corporate Billing/Corporate Payment:** Organization receives a monthly invoice for all Cardholder activity from BMO® and is responsible for payment
- **Individual Billing/Individual Payment:** Cardholder receives a monthly statement from BMO and is responsible for payment. Or, Cardholder can submit an expense report and the company issues a payment to BMO for all authorized charges

Comprehensive data capture

The Diners Club One Card provides you with the means to capture comprehensive information on employee transactions.


- **Travel:** Capture of airline itinerary, airline ticket number, travel agent name, airline class of service, passenger name and hotel folio data
- **Purchasing:** Suppliers with upgraded systems are able to provide incremental data, including sales tax amount, tax ID number and in many cases, the full line-item detail
- **Fleet:** Fuel vendors utilizing enhanced point of sale terminals provide enhanced data such as type of fuel purchased, quantity of fuel, unit price and actual sales tax paid


Using BMO's online reporting tool, the Diners Club One Card supports transaction allocation and reconciliation processes that best suit your business needs. Leverage BMO's online reporting capabilities or integrate the data with your existing Enterprise Resource Planning (ERP), Expense and/or Fleet Management systems.

- Transaction data can be sorted by general ledger code, cost center, project number, individual transaction, employee, department and/or vendor category
- Simple export functionality enables the updating of business systems as often as you need

Let's connect

For more information:

 bmo.tps@bmo.com
dinersclubcanada.com

 bmo.tps@bmo.com
dinersclubus.com



We're here to help.™

